



CITY OF SUGAR LAND

CURRENT PLANNING DIVISION Variance Request Form (Deadline for Submittals is 3:00 p.m.)

Applicant: _____

Company: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Owner: _____

Company: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Subdivision/Project Name: _____

Type of Variance: _____

Section of ordinance from which variance is being sought: _____

Variance justification: _____

This is to certify that the information on this form is COMPLETE, TRUE and CORRECT and the undersigned is authorized to make this application.

Signature of Applicant _____ Date _____

Submittal Requirements

- ☐ Completed Application
- ☐ Submittal Fee \$400 (non-refundable)
- ☐ Three (3) copies of the site plan or plat, including vicinity map
- ☐ Names and mailing addresses of all property owners and tenants within 200 feet of the site (if applicable)